

# CHARTIERS TOWNSHIP ZONING HEARING BOARD NOTICE OF APPEAL

COMMUNITY DEVELOPMENT COORDINATOR: SAMUEL R. STOCKTON, SR. (724-745-3415)

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APPLICANT NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

TELEPHONE: \_\_\_\_\_

DATE: \_\_\_\_\_

APPEAL REASON: Interpretation\_\_\_ Special Exception\_\_\_ Variance\_\_\_

Article\_\_\_\_\_ -Section \_\_\_\_\_ -Subsection \_\_\_\_\_ Paragraph \_\_\_\_\_ of Ordinance# \_\_\_\_\_

I am hereby appealing the decision of the Zoning Officer that was made on the \_\_\_\_\_ day of \_\_\_\_\_,

201\_. It is the opinion of the Zoning Officer that this matter must come before the Zoning Hearing Board, and I request that this appeal be granted for the following reasons: (Include grounds for appeal with respect to variance, special exception or interpretation. Include any claimed basis for special hardship, if applicable. **State specifically, and in detail the variance, special exception, or interpretation you are requesting. Only the issues in the specific request will be considered.** Use additional pages if needed. \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_Appeal for an interpretation of the Ordinance

\_\_\_A special exception to the Ordinance, which the Board is required to pass

\_\_\_A variance relating to:

Use\_\_\_Area\_\_\_Frontage\_\_\_Yard\_\_\_Height\_\_\_Other (Be Specific)

PROPERTY INVOLVED IN APPEAL:

Location: \_\_\_\_\_

Lot Size: \_\_\_\_\_ Present Use: \_\_\_\_\_ Zoning District: \_\_\_\_\_

Present Improvements on Land: \_\_\_\_\_

Proposed Use: \_\_\_\_\_

\_\_\_\_\_  
APPLICANT'S SIGNATURE

## INSTRUCTIONS TO APPLICANT

HEARINGS ARE HELD WITHIN SIXTY (60) DAYS OF RECEIPT OF THIS APPLICATION AND PAYMENT OF A **\$300.00 NONREFUNDABLE FEE**. APPLICANT MUST ATTACH A SKETCH OF THE PLAT (SIX (6) COPIES) SHOWING SIZE OF LOT/LAND, EXISTING BUILDINGS, ETC., AND PROPOSED USE OF STRUCTURES, INCLUDING OTHER STRUCTURES THAT WILL PREVENT USE OF PORTIONS OF LAND WHEN CONSIDERING THE NEED FOR THE ATTACHED REQUEST. THE ZONING HEARING BOARD RESERVES THE RIGHT, BY LAW, TO MAKE A FINAL DECISION WITHIN 45 DAYS OF THE HEARING. APPLICANT MUST BE PRESENT OR REPRESENTED AT HEARING. APPLICANT IS SUBJECT TO ADDITIONAL FEES WHEN NECESSARY.

THE APPLICANT IS RESPONSIBLE FOR PROVIDING A LIST OF ALL ADJACENT PROPERTY OWNERS AND PROPERTY OWNERS WITH 300 FEET OF THE PROPERTY INVOLVED IN THE APPLICATION. NOTICES WILL BE SENT, BY THE TOWNSHIP, NO MORE THAT THIRTY (30) DAYS NOR LESS THAN SEVEN (7) DAYS PRIOR TO THE HEARING, IN ADDTION, WRITTEN NOTICE SHALL BE CONSPICUOUSLY POSTED ON THE AFFECTED TRACT OF LAND AT LEAST SEVEN (7) DAYS BEFORE SAID HEARING.